

If you would like to have your paycheck deposited into your checking/savings account, please complete the form below. Return this form along with a voided check to the Payroll Department. Fax # is 512.272.8164 or email payroll@youngandpratt.com

I, _____, authorize Young & Pratt, Inc to have my paycheck deposited directly into my bank account. I have attached a voided check showing the account name and number along with the routing number. I understand that my check may not be posted on the same day that Union policy stipulates since banking holidays and clearing times may affect this. Young & Pratt has my permission to withdraw funds deposited into my account in error. In the event you wish to stop direct deposit, please contact the Payroll Department at 512.272.8160 ext 220 or email payroll@youngandpratt.com.

Primary Balance Account

Type of Account Checking or Savings Circle One

Account #: _____

Routing #: _____

Secondary Accounts

Type of Account Checking or Savings Circle One

Account #: _____ Routing #: _____

Fixed amount to be withheld _____

Type of Account Checking or Savings Circle One

Account #: _____ Routing #: _____

Fixed amount to be withheld _____

Employee Signature

Date

Employee Printed Name